

Information on what to do if you would like to become a Chancellor Minor or help out in youth activities

We are always looking for people who would like to work with the youth and families within the SCA. The more people we have the lighter the workload and each person brings their own talents and ideas to the group. There are many ways to help integrate families into our society including teaching classes for all ages that clearly welcomes younger members, hosting family oriented activities, running or helping with youth specific activities, or encouraging and assisting with service related activities.

- Parents or others may assist without a background check as long as there is someone with one with a background check at the Youth activity.
- You will need a background check if you would like to be a Chancellor Minor, Deputy Chancellor Minor or help with Children’s activities in cases when there is not another person with a background check running the activities
- In order to get a background check you must be a member of the SCA.
- To get a background check you must notify the Kingdom Chancellor minor at AE.youth@Aethelmearc.org. The current Kingdom Chancellor Minor is Baroness Cordelia Colton. The Kingdom Chancellor Minor will need your SCA Name, your Legal name, phone number, address, and E-mail Address, the local SCA group you are from. Membership number.
- The Kingdom Chancellor minor will be checking with the Local Seneschal or other possible references.
- If you are approved the Kingdom Chancellor Minor will give the paperwork to you to fill out. You send the paperwork to the SCA Corporate office. The address is on the form.
- The Kingdom Chancellor Minor will send your information to the Kingdom Seneschal.
- The Kingdom Seneschal will forward approval to pay for your background check to the SCA corporate office.
- The corporate office, once they receive both forms you send them and the approval from the Kingdom Seneschal, will send the company the SCA has hired to do the background check on you.
- The results of the background check will be sent to you only. The Kingdom Seneschal is notified only if you pass or fail.
- This is just for your background check so you can work with children per SCA and kingdom policies (Chancellor Minor at large). If you want to be your local group’s officer of the Chancellor Minor or Deputy Chancellor Minor, you must still go through your local group.

Pennsylvania has additional requirements mandated by the Pennsylvania laws.

Requirements are:

1. Pennsylvania State Police clearance (free)
2. Pennsylvania Child Abuse history clearance (free)
3. Proof of completion of online mandated Reporter training (free)

Plus

If you have lived in Pennsylvania **more than 10 years** you need:

1. A signed Volunteer Clearance Exception statement

If you have lived in Pennsylvania **less than 10 years** you need:

1. Federal Bureau of investigation (FBI) report-PDE (\$27)
2. Fingerprinting

Link to the PA clearances that is listed under the Aethelmearc youth Combat

<http://youthcombat.aethelmearc.org/index.php/aethelmearc-kingdom-policy-pa-clearances/>

Proof of all documentation must be sent to the kingdom seneschal at ae.seneschal@aethelmearc.org.

If you **do not live in Pennsylvania** and do not run activities in PA for more than 30 days in a calendar year, as of right now, you do not need to do anything further.